

NOTES FOR LINDENWOOD GUESTS

Time Zone

Our area is on Eastern Time and observes Daylight Savings Time. We are one hour ahead of those cities west of us, (Chicago, Valparaiso, LaPorte). We are on the same time as South Bend, Fort Wayne, and the states of Michigan and Ohio. Please plan your travel time accordingly.

Emergency Phone Numbers

If someone needs to reach you for an EMERGENCY, please have them call **574-936-9936**. A message will be delivered to you. Cell phones do not always work in the Villa and in some other areas of the campus.

Proximity Cards

The Villa Maria is the building in which you will be staying the night. It is locked 24 hours a day and requires a proximity card to open any door. Your On-Site Coordinator or assigned Greeter will arrive ahead of the group to collect these from Lindenwood. He or she will greet you at the door of the Villa and assign you a card. **Loss of or damage to this card will incur a charge of \$30.00.**

Parking

Parking is available in ~~LOT D~~ ^{see enclosure} located east of the Villa. Please DO NOT park in the spaces marked "Maria Center" as they are for the residents. If accessible parking is needed, please let your group contact person know so they may inform Lindenwood prior to your arrival. You are permitted to park in front of the Villa for a short time to unload and then park your vehicle in ~~Lot D~~.

Meals

The group eats together at pre-assigned times. Your On-Site Coordinator will inform you of your mealtimes. We offer one entrée at each meal. **Breakfast** always includes hot and cold cereals, breads, cheeses, fruit and fruit juices, and beverages along with the entrée of the day. The **midday meal** is our main meal of the day, consisting of the main entrée, starch, vegetable, salad bar, beverages, breads, and dessert. Our entrees are often meat and casserole-style dishes. **Supper** is a lighter meal. The entrée is often a hot sandwich or cold cuts, with a scaled-down salad bar, soup, beverages, and desserts.

For those participants who have a specific dietary need (i.e., ovo/lacto vegetarian, diabetic, food allergies), please inform your Group Contact Person three weeks before the event.

Bedrooms

The showers in our bedrooms are rather small. For our guests who require a larger shower or a bathtub, larger facilities are available in another part of the Villa Maria. Upon arrival, please let your On-Site Coordinator know if you would like to use these alternate accommodations.

Two accessible rooms are available. Please request an accessible room through your Group Contact Person when signing up for the program if you are physically challenged or have special needs.

Linens, towels, and soap are provided in each of the bedrooms. Guests need to bring all other desired toiletries. There is one pillow per bed, so if you require 2 pillows, please bring one with you.

Access to Buildings

There is a ramp entrance to the Villa Maria (the Lindenwood Retreat House) at the west end of the building. Just inside of this entrance is an elevator to each of the 2 upper floors.

On the south side of the Motherhouse is the Maria Center entrance. If you need to enter the building without using stairs, use this entrance and go to the elevator in the hallway as you turn right.

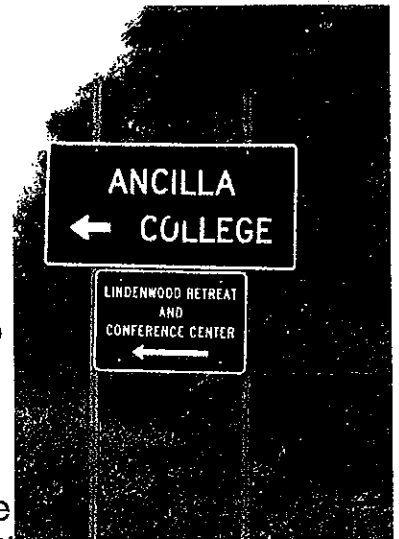
Smoking Policy

Smoking is allowed in one location of our Campus – outside, southwest of the Villa. Please be ready to observe this policy.

Every group has an On-Site Coordinator to liaison with the Lindenwood Staff during your stay. Please address your concerns or needs to your On-Site Coordinator for assistance. Thank you.

COMING IN FROM THE EAST (PLYMOUTH, FORT WAYNE, WARSAW)

- Take Highway 30 West past K-mart and Walmart at Plymouth.
- Go 6 miles to green road signs that say “Ancilla College” and “Lindenwood Retreat and Conference Center”
- Turn left (south) onto Union Rd.
- Continue south on Union Rd. 2 1/2 miles (you will go through 3 stop signs).
- 1/8 mile past the 3rd stop sign is the main entrance on your right.
- Follow the entrance onto the campus. Turn left at the stop sign. The building you will see in front of you with the limestone entrance is the Villa Maria. You may unload your luggage in front of the Villa and then park your car in ~~Lot D~~. Registration will be in the lobby inside the middle entrance.



COMING IN FROM THE WEST (CHICAGO, MERRILLVILLE, VALPARAISO)

- Take Highway 30 East **past** the flashing yellow light at the intersection of 30 and Highway 23.
- Go 3 miles to green road signs that say “Donaldson,” “Ancilla College”, and “Lindenwood Retreat and Conference Center.” It will instruct you to turn right (south) onto Union Rd.
- Continue south on Union Rd. 2 1/2 miles (you will go through 3 stop signs).
- 1/8 mile past the 3rd stop sign is the main entrance on your right.
- Follow the entrance onto the campus. Turn left at the stop sign. The building you will see in front of you with the limestone entrance is the Villa Maria. You may unload your luggage in front of the Villa and then park your car in ~~Lot D~~. Registration will be in the lobby inside the middle entrance.

COMING IN FROM THE SOUTH (INDIANAPOLIS)

- Take Highway 31 North to 30 West
- Take Highway 30 West past K-mart and Walmart at Plymouth.
- Go 6 miles to green road signs that say "Ancilla College" and "Lindenwood Retreat and Conference Center."
- Turn left (south) onto Union Rd.
- Continue south on Union Rd. 2 1/2 miles (you will go through 3 stop signs).
- 1/8 mile past the 3rd stop sign is the main entrance on your right.
- Follow the entrance onto the campus. Turn left at the stop sign. The building you will see in front of you with the limestone entrance is the Villa Maria. You may unload your luggage in front of the Villa and then park your car in ~~Lot D~~. Registration will be in the lobby inside the main entrance.

COMING IN FROM THE NORTH (SOUTH BEND)

- Take Highway 31 South to 30 West
- Take Highway 30 West past K-mart and Walmart at Plymouth.
- Go 6 miles to green road signs that say "Ancilla College" and "Lindenwood Retreat and Conference Center."
- Turn left (south) onto Union Rd.
- Continue south on Union Rd. 2 1/2 miles (you will go through 3 stop signs).
- 1/8 mile past the 3rd stop sign is the main entrance on your right.
- Follow the entrance onto the campus. Turn left at the stop sign. The building you will see in front of you with the limestone entrance is the Villa Maria. You may unload your luggage in front of the Villa and then park your car in ~~Lot D~~. Registration will be in the lobby inside the main entrance.



Lindenwood

Retreat & Conference Center

Lindenwood is located on the grounds of the PHJC Ministry Center on Union Road 2-1/4 miles south of US 30 and 6 miles west of Plymouth, Indiana. The Poor Handmaids of Jesus Christ Ministry Center is home to *Lindenwood*, Ancilla College, PHJC Convent, Catherine Kasper Life Center and Earthworks.

From South Bend

Follow US 31 south to US 30 westbound. Continue on US 30 for 8 miles turning south onto Union Road (marked by Ancilla College and Donaldson directional signs) for 2 miles. After veering left and past the stop sign, the *Lindenwood* entrance is on the right.

From Gary, Valparaiso, Chicago

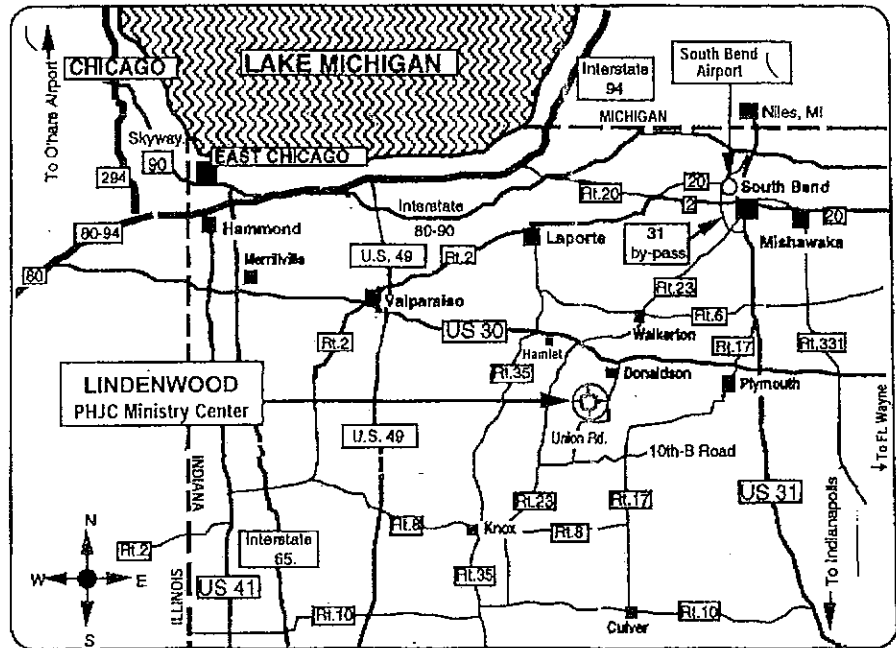
Follow US 30 eastbound to Union Road and follow the directions above.

From Indianapolis

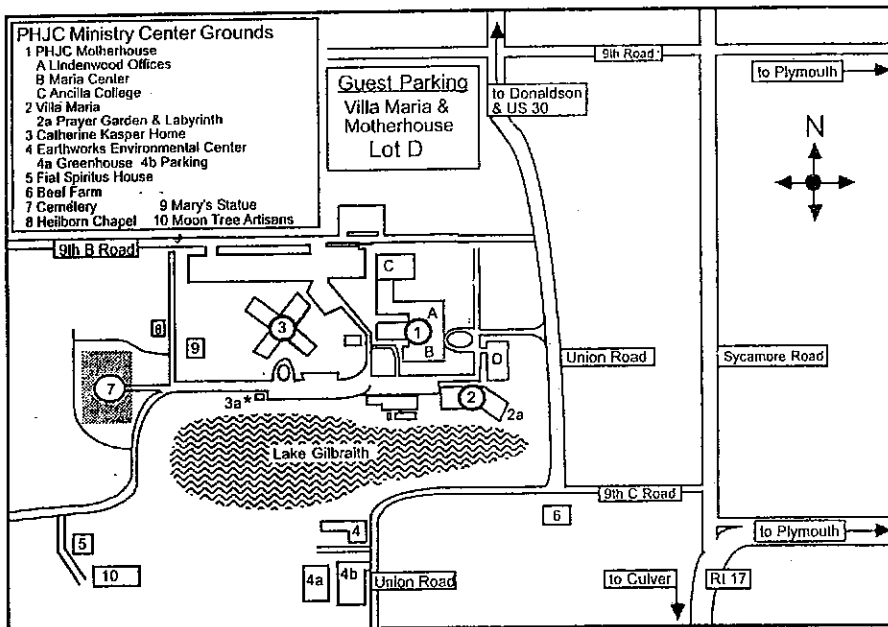
Follow US 31 northbound to US 30 westbound and follow the directions above.

From Fort Wayne

Take US 30 westbound to Union Road and follow the directions above.



Where You Will Be . . .



Lindenwood offices, the Lindenwood bookstore, and meeting rooms (1A), dining rooms, auditorium, and chapel are in the Motherhouse (1).

Bedrooms, additional meeting rooms, exercise room, multi-purpose room with indoor 7-Circuit Labyrinth are located in Villa Maria (2).

Kasper Meeting Room, and Sisters' gift shop are located at Catherine Kasper Home (3).

The Prayer Garden and outdoor Chartres-style labyrinth are located east of Villa Maria (2a).

Outdoor Stations of the Cross line the walk between Lake Gilbraith and Catherine Kasper Home (3a).

Guest parking in Lot D east of Villa Maria.

Sponsored by the Poor Handmaids of Jesus Christ